

RESOLUTION
OF THE BOARDS OF DIRECTORS OF
BASE VILLAGE METROPOLITAN DISTRICT NOS. 1 AND 2

ADOPTING THE COLORADO SPECIAL DISTRICT
RECORDS RETENTION SCHEDULE

WHEREAS, Base Village Metropolitan District Nos. 1 and 2 (each a "District") recognizes a need for a comprehensive records retention schedule for the District's non-permanent records and the retention of those records that have long-term administrative, fiscal and historical value; and

WHEREAS, the Colorado State Archives has developed a state-wide record retention schedule in cooperation with the Colorado Special Districts Association, the Colorado Attorney General's Office and the State Auditor's Office for special districts to use and follow; and

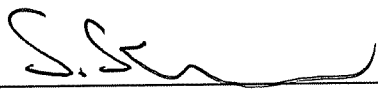
WHEREAS, the District believes it important to follow the same schedule for the retention of the District's non-permanent records.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT AS FOLLOWS:

1. The District hereby adopts the current Colorado Special District Records Retention Schedule, and all subsequent revisions thereto, and authorizes the District's legal counsel to submit the request to the Colorado State Archives for the Schedule to be used as legal authority for the destruction and preservation of District records.

APPROVED AND ADOPTED THIS 19TH DAY OF NOVEMBER 2014.

BASE VILLAGE METROPOLITAN
DISTRICT NOS. 1 AND 2



Officer of the District

ATTEST:



NAME OF DISTRICT: Base Village Metropolitan District No. 1

CONTACT PERSON/TITLE: WILLIAM P. ANKELE, JR.

MAILING ADDRESS: 2154 E. COMMONS AVE, STE. 2000, CENTENNIAL, CO 80122

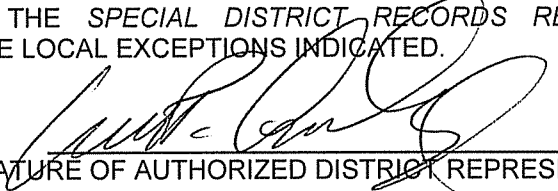
TELEPHONE: 303-858-1800

E-MAIL: kknighon@wbapc.com

LOCAL EXCEPTIONS:

(List and provide basis and description of any local exceptions for records retention periods that are specified by (formal direction of the governing body, etc., that differ from those set out in the Special District Records Retention Schedule. Use additional pages if needed.)

THE ABOVE SPECIAL DISTRICT HEREBY REQUESTS APPROVAL FROM THE COLORADO STATE ARCHIVES TO FOLLOW THE *SPECIAL DISTRICT RECORDS RETENTION SCHEDULE* REVISED 2012, WITH THE LOCAL EXCEPTIONS INDICATED.


SIGNATURE OF AUTHORIZED DISTRICT REPRESENTATIVE

2.4.15
DATE OF SUBMITTAL OF REQUEST FOR APPROVAL

MAIL APPROVAL REQUEST FORM TO: MR. PAUL LEVIT, COLORADO STATE ARCHIVIST, 1313 SHERMAN STREET, ROOM 1B-20, DENVER, CO 80203. FOR FURTHER INFORMATION, CONTACT THE COLORADO STATE ARCHIVES AT (303) 866-2550.

COLORADO STATE ARCHIVES APPROVAL

APPROVED BY: _____

DATE OF APPROVAL: _____

NAME OF DISTRICT: Base Village Metropolitan District No. 2

CONTACT PERSON/TITLE: WILLIAM P. ANKELE, JR.

MAILING ADDRESS: 2154 E. COMMONS AVE, STE. 2000, CENTENNIAL, CO 80122

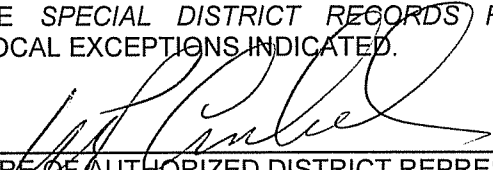
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